



## **Structure Fire Subcommittee 2025**

### **MISSION STATEMENT**

The FIRESCOPE Structure Fire Subcommittee consists of fire service professionals from a representative sampling of California firefighting agencies. The Group has been established to develop procedures and policies based on the approval of the Task Force. The Group will strive to produce products utilizing a best practice model, free of political or geographical bias, drawing upon the experience and knowledge gained in the delivery of public service by all members in accordance with all FIRESCOPE policies and procedures.

### **RESPONSIBILITIES**

1. Develop, maintain, and gain approval from the Task Force for a “Plan of Work” consistent with the Group’s mission.
2. Collaborate with other members, appropriate stakeholders and subject matter experts on issues related to the “Plan of Work” to insure integration of a broad range of ideas in the final product.
3. Develop and maintain FIRESCOPE documents and products specific to the “Plan of Work.”
4. Present a single document for each “Plan of Work” project representative of Group consensus.
5. Maintain an awareness of current and future trends and technology consistent with the Group’s mission.
6. Determine the potential for inter-agency cooperation and operational capabilities representative of the Group’s mission.
7. Review current training requirements representative of the Group’s mission and make recommendations for consistency and enhancement.
8. Develop as necessary or required, position manuals and other documents for use in filling ICS positions related to the Group’s mission.
9. Review and revise documents and ICS structure related to Group’s mission.
10. Maintain accurate confidential and non-confidential membership rosters for the Group.



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11. Report to the FIRESCOPE Task Force Liaison assigned to the Group.
12. Complete other assignments as deemed appropriate by the Task Force.

### **AD-HOC GROUPS**

The Group when appropriate may establish Ad Hoc groups. Ad Hoc group members shall be from the approved group roster, with assistance from subject matter experts from other entities as needed.

### **MEMBERSHIP**

Members will be representative of the California Fire Service and based on the issues identified in the "Plan of Work" and the subsequent level of technical expertise required to ensure statewide representation. Members shall be approved by the FIRESCOPE Task Force and may include, but are not limited to:

- State agencies such as CALFIRE, CalOES-Fire and Rescue Division
- Federal agencies
- Local agencies representative of the CalOES Mutual Aid Regions, cities, counties and rural areas.

Associate Advisors may be assigned from interested non-fire service groups to provide technical expertise with the approval of the Task Force.

### **OFFICERS**

The only required Officer of the FIRESCOPE Structure Fire Subcommittee is the position of Chair. The Group may select a Vice-Chair and Secretary as necessary. All Officers must be active members of the Group. Officers will be selected annually on a calendar year basis, January 1 to December 31.

The Chair will be responsible for managing the Group to accomplish the annual "Plan of Work" in accordance with the FIRESCOPE Decision Process and providing status reports on the Group's efforts to the designated FIRESCOPE Task Force liaison.



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### **MEETINGS**

At least one meeting will be held annually. Additional meetings will be held as necessary to accomplish the goals and objectives of the FIRESCOPE Structure Fire Subcommittee "Plan of Work". Meetings will be held so they do not conflict with Task Force meetings.